

## **COVID procedures for Sunny Days Broadstone**

Sunny Days Broadstone is committed to your safety and the safety of our children and staff and so in line with the current Government Guidance please read through the procedures in place for dropping off and collecting your children.

- 1) On arrival to the setting please ensure you are respecting social distancing as indicated by the markings outside the building. Please join the queue and you will be invited forward as soon as possible
- 2) You are advised that only one parent/carer is permitted to join the queue. If you have siblings with you that do not attend the pre-school, please ensure they stay with you at all times to protect them and others around.
- 3) You will be greeted by a member of the team at the door, who will escort your child into the setting.
- 4) If you require a confidential chat with one of the team, please let the staff member on the door know and we will arrange this for you
- 5) Please only send in essential items with your child such as lunch bag, coat and spare clothes. Toys from home are **NOT PERMITTED**
- 6) On collection, please queue outside the setting adhering to social distancing, your child will be brought out to you.
- 7) Unfortunately, we are not able to permit parents into the setting, however on the rare occasion this is unavoidable you will be required to sanitise your hands and wear a face mask to protect yourself and the children and staff on site
- 8) If you, your child, or anyone in your family is displaying symptoms of COVID-19, please **DO NOT** come to the setting. Any child presenting with symptoms whilst on site will be home and advised to isolate in accordance with government guidance

We would like to thank you for your continued understanding during these difficult times, please rest assured these measures are in place to ensure we can offer the safest environment for your child to grow and learn

**If you have any questions or concerns, please do not hesitate to contact one of the team.**