

## **COVID procedures for Sunny Days Parkstone**

Sunny Days Parkstone is committed to your safety and the safety of our children and staff and so in line with the current Government Guidance please read through the procedures in place for dropping off and collecting your children.

- 1) If arriving/ departing by car, please be reminded that the **car park** will remain **closed** until further notice
- 2) On arrival /collecting your child please ensure you are respecting social distancing. Please join the queue and you will be invited forward as soon as possible
- 3) If you have siblings with you that do not attend the pre-school, please ensure children always stay with you, to protect them and others around.
- 4) You will be greeted by a member of the team at the door, who will escort your child into the setting. On collecting your child, you will be asked to wait outside while a member of staff will support your child to wash their hands and collect their belongings, they will then bring your child to the door to greet you.
- 5) If you require a confidential chat with one of the team, please let the staff member on the door know and we will arrange this for you
- 6) Please only send in essential items with your child such as lunch bag, coat and spare clothes. Toys from home are **NOT PERMITTED**
- 7) If you need to enter the setting at any point, we request that you complete a lateral flow test prior to attending and wear a face mask where possible. You will be required to sanitise your hands as you enter the setting and complete our signing in records, providing a contact name/ number or email address.
- 8) If you, your child, or anyone in your family is displaying symptoms of COVID-19, please **DO NOT** come to the setting. Any child presenting with symptoms whilst on site will be home and advised to isolate in accordance with government guidance
- 9) All toys and equipment are sanitised daily after the children leave to ensure, a clean and covid safe environment for all.

We would like to thank you for your continued understanding during these difficult times, please rest assured these measures are in place to ensure we can offer the safest environment for your child to grow and learn

**If you have any questions or concerns, please do not hesitate to contact one of the team.**